

# New Lenox Public Library District Board of Trustees Meeting

120 Veterans Parkway, New Lenox, Illinois

November 12, 2024

*Personnel Committee Meeting – 6:02 pm*



## MINUTES

The meeting of the New Lenox Public Library District Board of Trustees Personnel Committee was called to order at 6:02 pm by Trustee Tatro on Tuesday, November 12, 2024, at the New Lenox Library, 120 Veterans Parkway, New Lenox, Illinois.

Trustees Present at the Library Building: President Vancina, Treasurer Tatro, Trustee Loecke

Absent: Secretary Erin Moncek

Staff present: Executive Director Michelle Krooswyk, Assistant Director Shalyn Rodriguez, Administrative Coordinator Melissa Seaberg,

### Audience to Visitors

- None

### New Business

- The purpose of this meeting is to discuss personnel policies from previous policy committee meeting.

### Discussion

- The board discussed holidays that fall on Sundays and additional holidays when the Library would be closed that could be added to the Library Calendar.

### Executive Session

- None

### Adjournment

Trustee Tatro declared the meeting was adjourned at 6:37 p.m.

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Respectfully Submitted,

Melissa Seaberg

Administrative Coordinator/Recording Secretary