

**New Lenox Public Library District Board of Trustees Meeting**  
**120 Veterans Parkway, New Lenox, Illinois**  
April 8, 2024  
*Personnel Committee Meeting – 6:00 p.m.*



### **MINUTES**

The meeting of the New Lenox Public Library District Board of Trustees Personnel Committee was called to order at 6:09 pm by Trustee Erin Moncek on Monday, April 8, 2024 at the New Lenox Library, 120 Veterans Parkway, New Lenox, Illinois.

Trustees Present at the Library Building: Colette Loecke, Erin Moncek, Dr. Edward A. Tatro, Alex Vancina (Though not part of the Personnel Committee, Cari Didion, Michelle Monbrod, and Terry Nolan were present.)

Absent: None

Staff present: Executive Director: Michelle Krooswyk, Assistant Director Shalyn Rodriguez, Administrative Coordinator: Melissa Seaberg

#### **Audience to Visitors**

Gabby Zaczek

#### **New Business**

- A. Update on Librarywide staffing plans
- B. Discuss the updates on the Executive Director's goals

#### **Discussion**

- Executive Director Krooswyk presented long term staffing plans.
- Executive Director Krooswyk provided an explanation of her updated goals for the year.

#### **Executive Session**

President Vancina motioned, and Trustee Tatro seconded to go into Executive Session at 6:32 p.m. for the purpose of discussing pursuant to 5 ILCS 120/2: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity **OR** Executive Session pursuant to 5 ILCS 120/2: Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Motion passed unanimously with roll call vote.

A. Discuss the annual evaluation of the Executive Director

- The Board returned to Open Session at 6:57 p.m.

#### **Adjournment**

- Trustee Moncek adjourned the Personnel Committee meeting at 6:57 pm.

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Respectfully Submitted,

Melissa Seaberg

Administrative Coordinator/Recording Secretary