

**New Lenox Public Library District Board of Trustees Meeting**  
120 Veterans Parkway, New Lenox, Illinois  
November 13, 2023  
*Personnel Committee Meeting - 6:30 p.m.*



## **MINUTES**

The meeting of the New Lenox Public Library District Board of Trustees Personnel Committee was called to order at 6:30 pm by Trustee Dr. Edward Tatro on Monday, November 13, 2023 at the New Lenox Library, 120 Veterans Parkway, New Lenox, Illinois.

Trustees Present at the Library Building: Cari Didion, Colette Loecke, Erin Moncek, Terry Nolan, Dr. Edward Tatro, Alex Vancina

Absent: Michelle Monbrod

Staff present: Executive Director: Michelle Krooswyk; Assistant Director: Shalyn Rodriguez;

Administrative Assistant: Andrea Concaildi; Patron Services Manager: Denise Towne

### **Audience to Visitors**

- None

### **New Business**

- The purpose of this meeting is to discuss the annual evaluation of the Executive Director. Executive Director Krooswyk provided an explanation of her updated goals for the year.

### **Discussion**

- Executive Director Krooswyk informed the Board that she will send the Board copies of the new employee onboarding materials for them to examine in more depth.

### **Executive Session**

- None

### **Adjournment**

- Dr. Edward Tatro adjourned the Personnel Committee meeting at 6:59 pm.

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Respectfully Submitted,

Andrea Concaildi

Administrative Assistant/Recording Secretary