

**New Lenox Public Library District  
Board of Trustees Meeting**

120 Veterans Parkway, New Lenox, Illinois

September 11, 2023

*Truth in Taxation Hearing 6:45 p.m.*

*Regular Meeting - 7:00 p.m.*



**AGENDA**

1. **Call to Order & Roll Call**
2. **Pledge of Allegiance**
3. **ACTION: APPROVE remote attendance of Trustee(s) if needed**
4. **Audience to Visitors**
  - A. Melissa Leggero – Teen Services Coordinator
5. **Staff Report: Information Technology: Phillip Bormet**
6. **Approval of General and Closed Session Minutes:**
  - A. ACTION: APPROVE General Meeting Minutes of August 14, 2023 and Closed Session Minutes of August 14, 2023
7. **Correspondence & Director’s Report**
8. **Treasurer’s Report and Bills**
  - A. ACTION: APPROVE Bills Paid for August 2023 and Bills Payable for September 2023
9. **Board Reports /Committee Reports and Upcoming Meeting Dates**
  - A. October 9 - Policy
  - B. November 13 - Personnel
  - C. December 11 - Finance
  - D. January 8, 2024 – Continuing Education
  - E. February 12, 2024 – Building & Grounds
  - F. Intergovernmental Meeting –
10. **Old Business**
  - A. REVIEW: RAILS Membership Standards – Content and Collections
  - B. REVIEW: Serving Our Public 4.0 – Chapter 9: Public Services – Reference & Readers’ Advisory
  - C. REVIEW: Review General Policies 105, 202, 306, and 307
11. **New Business – Consent Agenda (Any item on the Consent Agenda may be removed for separate consideration by any Board Member)**
  - A. ACTION: APPROVE 2024 Holiday Closures
  - B. ACTION: APPROVE November 2024 Board Meeting Date of November 12
  - C. ACTION: APPROVE Levy Ordinance 23-4
  - D. ACTION: APPROVE Update to Personnel Policy 202
  - E. ACTION: APPROVE Update to Personnel Policy 203, Section G
  - F. ACTION: APPROVE Health Insurance Coverage Amounts for Calendar Year 2024
  - G. ACTION: APPROVE Melissa Leggero’s Tuition Reimbursement Request for the Fall 2023 Semester
12. **Executive Session** pursuant to 5 ILCS 120/2: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity

OR Executive Session pursuant to 5 ILCS 120/2: Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

**13. Trustee Comments**

**14. Adjournment**

Any individual requiring special accommodations as specified by the Americans with Disabilities Act is requested to notify the New Lenox Public Library District - ADA Compliance Coordinator at 815- 655-2526 at least 24 hours in advance of the meeting date. Public comments and any responses will be read into the public meeting record. You may submit your public comments via email in advance of the meeting to: Michelle Krooswyk at [director@newlenoxlibrary.org](mailto:director@newlenoxlibrary.org). You may listen to the meeting by participating in a telephone conference call as follows, dial-in number: 1-312-626-6799 with meeting ID: 829 3970 1189, password: 231003. Participation can also be done via: <https://us02web.zoom.us/j/82939701189?pwd=UzQ3M3VwUEVtK0oyR3YrTXZHRnlmUT09>

