

New Lenox Public Library District Board of Trustees Meeting

120 Veterans Parkway, New Lenox, Illinois

December 9, 2024

Finance Committee Meeting – 6:30 pm



MINUTES

The meeting of the New Lenox Public Library District Board of Trustees Finance Committee was called to order at 6:30 pm by Trustee Edward Tatro on Monday, December 9, 2024, at the New Lenox Library, 120 Veterans Parkway, New Lenox, Illinois.

Trustees Present at the Library Building: President Vancina, Vice President Monbrod, Secretary Moncek (arrived at 6:40), Treasurer Tatro, Trustee Didion, Trustee Nolan (arrived at 6:47)

Absent: Trustee Colette Loecke

Staff present: Executive Director Michelle Krooswyk, Assistant Director Shalyn Rodriguez, Administrative Coordinator Melissa Seaberg

Audience to Visitors

None

New Business

- Review updates on continued efforts to improve financial workflows

Discussion

- Executive Director Krooswyk and Assistant Director Rodriguez updated the board on action steps taken to improve financial workflow. Topics included audit preparation, improved cash handling procedures, budget line evaluation, and a move to QuickBooks online.

Executive Session

- None

Adjournment

Committee Chair Edward Tatro declared the meeting adjourned at 6:50pm.

Respectfully Submitted,
Melissa Seaberg
Administrative Coordinator/Recording Secretary