

New Lenox Public Library District

Board of Trustees Meeting

120 Veterans Parkway, New Lenox, Illinois

January 8, 2024

Regular Meeting - 7:00 p.m.



AGENDA

1. **Call to Order & Roll Call**
2. **Pledge of Allegiance**
3. **ACTION: APPROVE remote attendance of Trustee(s) if needed**
4. **Audience to Visitors**
5. **Staff Report: Adult & Teen Services – Monica Waligorski**
6. **Approval of General and Special Meeting Minutes:**
 - A. ACTION: APPROVE Minutes of Decennial Committee Meeting of December 11, 2023 and General Meeting of December 11, 2023
7. **Correspondence & Director's Report**
8. **Treasurer's Report and Bills**
 - A. ACTION: APPROVE Bills Paid for December 2023 and Bills Payable for January 2023
9. **Board Reports /Committee Reports and Upcoming Meeting Dates**

A. January 10, 2024 – Intergovernmental Meeting	D. April 8, 2024 – Personnel
B. February 12, 2024 – Building & Grounds	E. May 13, 2024 – Finance
C. March 11, 2024 – Decennial	F. June 10, 2024 – Policy
10. **Old Business**
 - A. REVIEW: RAILS Membership Standards – Professional Leadership and Training
 - B. REVIEW: Serving Our Public 4.0 – Chapter 1: Core Standards
 - C. REVIEW: General Policies 301, 302, 303, and 309
11. **New Business – Consent Agenda** *(Any item on the Consent Agenda may be removed for separate consideration by any Board Member)*
 - A. ACTION: APPROVE FY2024 Per Capita Grant
 - B. ACTION: APPROVE 2025 Board Meeting Dates
 - C. ACTION: APPROVE Closing for Staff Days Spring Staff Development Day on Friday, March 1, 2024
 - D. ACTION: Approve destruction of audio recordings of Closed Session Meetings older than 18 months
 - E. ACTION: APPROVE updates to Personnel Policy 103–Work Week, 106–Overtime, & 205-Vacation
 - F. ACTION: APPROVE new Personnel Policy 113-Exempt Staff
 - G. ACTION: APPROVE updates to General Policy 221 – Homebound Service
12. **Executive Session** pursuant to 5 ILCS 120/2: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity **OR** Executive Session pursuant to 5 ILCS 120/2: Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.
13. **Trustee Comments**
14. **Adjournment**

Any individual requiring special accommodations as specified by the Americans with Disabilities Act is requested to notify the New Lenox Public Library District - ADA Compliance Coordinator at 815- 655-2526 at least 24 hours in advance of the meeting date. Public comments and any responses will be read into the public meeting record. You may submit your public comments via email in advance of the meeting to: Michelle Krooswyk at director@newlenoxlibrary.org.