

New Lenox Public Library District Board of Trustees Meeting

120 Veterans Parkway, New Lenox, Illinois

July 10, 2023

Regular Meeting - 7:00 p.m.



AGENDA

1. **Call to Order & Roll Call**
2. **Pledge of Allegiance**
3. **ACTION: APPROVE remote attendance of Trustee(s) if needed**
4. **Audience to Visitors**
5. **Staff Report: Creative Services: Ashley Middleton**
6. **Approval of General Meeting, Continuing Education Committee Meeting and Closed Session Meeting Minutes:**
 - A. ACTION: APPROVE Continuing Education Committee Meeting Minutes on June 12, 2023, General Meeting Minutes on June 12, 2023, and Closed Session Meeting Minutes on June 12, 2023.
7. **Correspondence & Director's Report**
8. **Treasurer's Report and Bills**
 - A. ACTION: APPROVE Bills Paid for June 2023 and Bills Payable for July 2023
9. **Board Reports /Committee Reports and Upcoming Meeting Dates**

A. August 14 – B & A Hearing	D. November 13 – Personnel
B. September 11 – TITA Hearing	E. December 11 - Finance
C. October 9 – Policy	F. Intergovernmental Meeting –
10. **Old Business**
 - A. REVIEW: RAILS Membership Standards – Funding
 - B. REVIEW: Serving Our Public 4.0 – Chapter 7: Collection Management
 - C. REVIEW: Review General Policies 217 & 218, and Personnel Policies 303
11. **New Business – Consent Agenda** *(Any item on the Consent Agenda may be removed for separate consideration by any Board Member)*
 - A. ACTION: APPOINT Two Trustees to Audit Secretary's Reports
 - B. ACTION: APPROVE Ordinance 23-2 Transferring General Funds to Special Reserve Fund
 - C. ACTION: APPROVE update to General Policy 214 Freedom of Information Act
 - D. ACTION: APPROVE Library closure on Sunday, October 29, 2023 for Ghouls and Golf Event
 - E. ACTION: APPROVE Lauterbach and Amen for new payroll company effective October 1, 2023
 - F. ACTION: APPROVE Paving Systems Inc. for contractor for parking lot resurfacing project
 - G. ACTION: APPROVE Update to Board Bylaws (addition of the Decennial Committee)
 - H. ACTION: APPROVE Update to Personnel Policy 302
 - I. REVIEW: REVIEW Tentative Budget and Appropriations Ordinance 23-3
12. **Executive Session** pursuant to 5 ILCS 120/2: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity **OR** Executive Session pursuant to 5 ILCS 120/2: Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.
13. **Trustee Comments**
14. **Adjournment**

Any individual requiring special accommodations as specified by the Americans with Disabilities Act is requested to notify the New Lenox Public Library District - ADA Compliance Coordinator at 815- 485-2605 at least 24 hours in advance of the meeting date.

Public comments and any responses will be read into the public meeting record. You may submit your public comments via email in advance of the meeting to:

Michelle Krooswyk at director@newlenoxlibrary.org.