

New Lenox Public Library District Board of Trustees Meeting

120 Veterans Parkway, New Lenox, Illinois

November 12, 2024

Regular Meeting - 7:00 p.m.



AGENDA

1. **Call to Order & Roll Call**
2. **Pledge of Allegiance**
3. **ACTION: APPROVE remote attendance of Trustee(s) if needed**
4. **Audience to Visitors**
 - A. John Williams, Hearne and Associates
5. **Staff Report:** Devin Arbuthnot, IT Coordinator
6. **Approval of General and Special Meeting Minutes:**
 - A. ACTION: APPROVE Truth in Taxation Act Hearing Minutes on October 21, 2024, Closed Meeting Minutes on October 21, 2024, and General Meeting Minutes on October 21, 2024
7. **Correspondence & Director's Report**
8. **Treasurer's Report and Bills**
 - A. ACTION: APPROVE Bills Paid for October
9. **Board Reports/Committee Reports and Upcoming Meeting Dates**

A. December 9 – Finance Committee	C. March 17 – Policy Committee
B. January 20 – Continuing Education	D. April 12 – Personnel Committee
A. February 18 – Building and Grounds	E. Jan 8 - Intergovernmental Meeting
10. **Old Business**
 - A. REVIEW: RAILS Membership Standards – Professional Leadership & Training
 - B. REVIEW: Serving Our Public 4.0 – Chapter 12: Technology AND Chapter 13: Marketing, Promotion, and Collaboration
 - C. REVIEW: Review Personnel Policies 203 & 205
 - D. DISCUSSION: Library Holiday Policies
 - E. DISCUSSION: Executive Director's Priorities and Goals
11. **New Business – Consent Agenda** *(Any item on the Consent Agenda may be removed for separate consideration by any Board Member)*
 - A. APPROVE – Update to General Policy 203
 - B. APPROVE – Update to General Policy 204
 - C. APPROVE – Update to General Policy 206
 - D. APPROVE – Update to General Policy 209
 - E. APPROVE – Update to General Policy 213
 - F. APPROVE – Update to General Policy 220
 - G. APPROVE – New General Policy 223 – Security Cameras
 - H. APPROVE – Update to General Policy 301
 - I. APPROVE – Update to Personnel Policy 111
 - J. APPROVE – Update to Personnel Policy 203
 - K. APPROVE – Update to Personnel Policy 205
 - L. APPROVE – Update to Personnel Policy 208
 - M. ACCEPT- FY 2024 Financial Audit
 - N. APPROVE – Final Certificate for Payment for the HVAC Replacement Project

12. **Executive Session** pursuant to 5 ILCS 120/2: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity **OR** Executive Session pursuant to 5 ILCS 120/2: Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.
13. **Trustee Comments**
14. **Adjournment**

Any individual requiring special accommodations as specified by the Americans with Disabilities Act is requested to notify the New Lenox Public Library District - ADA Compliance Coordinator at 815- 485-2605 at least 24 hours in advance of the meeting date. Public comments and any responses will be read into the public meeting record. You may submit your public comments via email in advance of the meeting to: Michelle Krooswyk at director@newlenoxlibrary.org.